



**Second Annual Fall Luncheon: *Finding Hope, Inspiring Healing*  
to benefit Shepherd's Counseling Services**

**Wednesday, October 4, 2017**

**12-1pm**

Doors open at 11:30am

At the Pacific Tower Panoramic Room

1200 12<sup>th</sup> Avenue South | Seattle, WA 98144

**Tickets \$55 Early-Bird Pricing through Aug. 15<sup>th</sup> | \$70 Regular Ticket Price**

ALL LUNCHEON INFORMATION AND REGISTRATION AT:

<http://www.shepherdstherapy.org/index.php/get-involved>

**Table Captain Expectations**

*In advance of the event...*

- Register for the luncheon and invite seven guests to join you at your table of eight. (See Inviting Guests and Communications Schedule in your Toolkit)
- Ensure all your table guests meet the [final registration deadline](#) of **Tuesday, September 19**.
- Get in touch with those joining you at the event a few days before the luncheon to let them know you are looking forward to seeing them at the event!

*Day-of...*

- Arrive at 11:15am to check-in and be ready to greet guests as they arrive.
- Welcome guests at your table, sharing the value you find in supporting Shepherd's Counseling Services.
- During the fundraising ask, quietly distribute provided gift cards and pens to guests at your table. Gift cards will be in a large envelope labeled with guest/couple names. There will be enough pens for each guest/couple.
- Collect gift cards and place them back in the large envelope for staff to pick up.

*After the event...*

- At the event you will be given an envelope of pre-addressed and pre-stamped thank you cards for each guest/couple. Please write a personalized message on each card and drop these in the mail by Friday afternoon. Encourage guests to consider attending the event again next year!

*We deeply appreciate your support of the specialized therapy at Shepherd's Counseling Services dedicated to helping survivors of childhood sexual abuse find support for healing.*

**Thank you!**

